

**Minutes of the Regular Meeting  
Bloomingdale Free Public Library  
Board of Trustees  
November 19, 2018**

The meeting was called to order by Karen Kirby at 7:35. She announced that the meeting was in compliance with the New Jersey Open Public Meetings Act. In attendance were Trustees JoAnn Crawford, Dennis DiLorenzo, Karen Kirby, Thomas Kroncke, Darlene Nowak, and Debbie Sondermeyer. Also in attendance were Mike Sondermeyer (Council Liaison) and Patti Perugino (Library Director).

Robert Bloodgood, Lynn Ferrara, and Ed Simoni, were excused.

**Minutes of Prior Regular Meeting** – A motion was made to approve the minutes by Dennis DiLorenzo, seconded by JoAnn Crawford. All trustees were in favor.

**Public Comment** – A motion to open Public Comment was made by Dennis DiLorenzo, seconded by Darlene Nowak. With no member of the public coming forth a motion to close was made by Dennis DiLorenzo, seconded by Darlene Nowak. All trustees were in favor.

**Treasurer’s Report / State Aid Report** – The report for October was presented by Karen Kirby. A motion to approve the corrected report was made by Dennis DiLorenzo, seconded by Debbie Sondermeyer. In a roll call vote all trustees were in favor.

**Purchase Order Report / Budget Report** – The report for October was presented by Patti Perugino. A motion to approve the corrected report was made by Dennis DiLorenzo, seconded by JoAnn Crawford. In a roll call vote all trustees were in favor.

**Collection Statistics Report, Library Director’s Report, Adult Programs Report, Language Program Report, Literacy Program Report, and Children’s Program Report** – The October reports were presented by Patti Perugino. A motion to approve the revised reports was made by Dennis DiLorenzo, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

**Committee Reports:**

**Budget Committee** – See Library Director’s Report

**Policies and Procedures Committee** – No Report

**Public Relations Committee** – No Report

**Grants and Funding Committee** – No Report

**Board of Education Committee** – No Report

**Literacy Foundation** – See Library Director’s Report

**Unfinished Business** – **Strategic Plan 2019 - 2021** – Will be completed soon.

**Proposed 2019 budget** – The 2019 1/3 mill minimum municipal funding is \$273,712, down \$9,703 from 2018. The Budget Committee met to discuss opportunities to supplement the budget.

**New Business – Fees and Fines 2019** – A motion was made by Darlene Nowak and seconded by Dennis DiLorenzo to make incoming and outgoing faxes \$1.00 per page. All Trustees were in favor.

**Trustee Meetings 2019** – A motion was made by Dennis DiLorenzo and seconded by Debbie Sondermeyer to approve the dates of listed meetings. All Trustees were in favor.

**Holiday Schedule 2019**- A motion was made by Dennis DiLorenzo and seconded by Darlene Nowak to approve the dates listed in the Holiday Schedule. All Trustees were in favor.

**Holiday Luncheon Closing** – A motion was made by Dennis DiLorenzo and seconded by Darlene Nowak to close the Library for the Holiday Luncheon. All Trustees were in favor.

**PalsPlus Voting Rep 2019** - A motion was made by Dennis DiLorenzo and seconded by Debbie Sondermeyer to approve Patti Perugino and Barbara Licitra as PalsPlus voting representatives. All Trustees were in favor.

**Trustee Training** – Patti Perugino reported that Trustee Training is available online and to report training sessions completed to her.

**Library Closing** - A motion was made by Dennis DiLorenzo and seconded by Debbie Sondermeyer to close the Library at 7pm on December 12, 2018 in order for everyone to be present at the Volunteer's Celebration. All Trustees were in favor.

**Public Session** – A motion to open Public Session was made at 8:20 by Dennis DiLorenzo, seconded by Debbie Sondermeyer. With no member of the public coming forward, a motion was made to close Public Session was made by Dennis DiLorenzo, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

**Adjournment** - A motion to adjourn was made at 8:25 by Dennis DiLorenzo, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

Submitted by Thomas Kroncke.